

Hays County Emergency Services District No. 9 (HCESD No. 9)
At Kyle Fire Department, Station No. 1
210 W. Moore St., Kyle, Tx 78640
December 8, 2021 – 6:30p.m.

Regular Meeting Minutes

1. Call to order, establish quorum:
 - ⇒ The Regular Meeting was called to order at 6:30 p.m. and a quorum was established with Commissioners Roger Boyd, Diane Hervol, Chris Baker, and Carla Sisk in attendance.
 - ⇒ Commissioner Bruce Schneider was absent for the entirety of the meeting.
 - ⇒ Carla Sisk left the meeting at 6:57 p.m.
2. Public Comment:
 - ⇒ There were two members of the public that attended the meeting. Mike Rubsum and Russell Hayter.
 - ⇒ No public comments were offered at this time.
3. Discuss and consider action on minutes of the November 10, 2021, regular meeting;
 - ⇒ Motion by Diane Hervol, seconded by Carla Sisk, to accept the minutes of the November 10, 2021, regular meeting as submitted.
 - ⇒ Motion passed (4 – 0).
4. Discuss and consider action on treasurer's report, including the payment of invoices, reimbursements, and status of District's deposit of funds;
 - ⇒ Motion by Chris Baker, seconded by Diane Hervol, to accept the treasurer's report, including payment of invoices, reimbursements, and status of District's deposit of funds as submitted.
 - ⇒ Motion passed (4 – 0).
5. Discuss and consider Commissioner's terms of office expiring at year end;
 - ⇒ Leah Menard administered and accepted the Oath of office and Swearing in of Chris Baker.
6. Discuss required training hours for Commissioner's;
 - ⇒ Discussion held with no action taken.
7. Discuss and consider engagement of an auditor to perform the following year audit;
 - ⇒ Motion by Carla Sisk, seconded by Roger Boyd, to accept the engagement of auditor MBB to perform the following year audit.
 - ⇒ Passed (4 – 0).
8. Receive monthly report from SMHCEMS regarding emergency operation, response times, call volume, training, management activities, and membership;
 - ⇒ Presentation by Jim Swisher, Donna Hurta, and Matt Weinberg.
 - ⇒ Discussion held with no action taken.
9. Discuss and consider submitting required annual report to the Division of Emergency Management.
 - ⇒ Secretary Diane Hervol will submit form online by December 31, 2021.
10. Discuss time, place, date, and agenda items for next meeting(s); and

⇒ A regular meeting of HCESD No. 9 will take place on Wednesday, January 12, 2021, at 6:30 p.m. to be held in person, at Kyle Fire Department, 210 W. Moore St., Kyle Tx 78640.

11. Adjourn.

⇒ Meeting adjourned at 7:07 p.m.

Respectfully submitted,



Diane Hervol,
Secretary HCESD No. 9

FINAL