HAYS COUNTY ESD #9 210 W Moore St. Kyle, TX 78640 Phone: (512) 792-2107 | www.esd9.org



Hays County Emergency Services District No. 9 (HCESD No. 9)

Notice of Regular Meeting

At San Marcos Hays County EMS

2061 Clovis Barker Rd Bldg.10-B, San Marcos, TX 78666

on February 12th, 2025, 6:30 p.m.

Notice is hereby given that a regular meeting of the Board of Commissioners of Hays County Emergency Services District No. 9 was held on Wednesday, February 12th, 2025, at 6:30 p.m., at San Marcos Hays County EMS, 2061 Clovis Barker Rd Bldg 10-B, San Marcos, TX 78666.

REGULAR MEETING AGENDA

1. Call to order, establish quorum

The regular meeting was called to order at 6:33 p.m., and a quorum was present with Commissioners Diane Hervol, Erin Abel, Krista Pepau and Carla Sisk in attendance. Staff in attendance was David Smith. John Carlton of The Carlton Law Firm attended via Zoom. Guests in attendance were Jolind Davis, Zach Phillips, Josh Jakubec, Pam Reynolds and George Davis. Commissioner Raschell Jarden arrived at 6:34 p.m.

2. Public Comment

No public comment offered

3. Consent Agenda

a. Discuss and consider action on minutes of the board meeting(s) held January 8th 2025 and January 28th, 2025.

Motion by Erin Abel and second by Krista Pepau approving the minutes of the January 8th and January 28th, 2025, meetings.

Motion passes (5-0).

4. Reports

- a. Receive monthly reports from the Treasurer and consider.
 - i. Approval of monthly financial report.

Motion by Diane Hervol, second by Raschell Jarden, approving monthly financial report.

Motion passes (5-0).

ii. Approval of payment of monthly bills and invoices.

Motion by Diane Hervol, second by Raschell Jarden, approving monthly financial report.

Motion passes (5-0).

iii. Approval of quarterly investment report for 4th quarter of previous year.

Motion by Erin Abel, second by Krista Pepau, approving the quarterly investment report.

Motion passes (5-0).

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 Receive monthly reports from SMHCEMS regarding emergency operations, response times, call volume, training, management activities, and membership. (J. Rosales, P. Reynolds)

Discussion held with no action taken.

c. District Administrator's Report.

No discussion nor action taken.

- 5. Committee Updates
 - Subcommittee regarding EMS residency and buildout of KFD Station 24. (D. Hervol, K. Pepau)

No report. No action taken.

- b. Subcommittee regarding office space for the District (D Hervol, K. Pepau)
 No report. No action taken.
- 6. Standing agenda items
 - a. Legal updates, input, and questions for Counsel.

Commissioners took a short break at 7:26 p.m.

At this time, the Board went into Executive Session to receive legal advice from counsel, pursuant to Government Code Sec. 551.071, related to items 7b and 7c. Executive Session convened at 7:28 p.m. and ended at 8:28 p.m., at which point the regular meeting was reconvened. No action was taken during the Executive Session.

7. New Business

a. Discussion and authorize action on Texas Comptroller Special Purpose District Financial and Tax Reporting requirements

Motion by Erin Abel, second by Carla Sisk, authorizing Diane Hervol to submit the Texas Comptroller Special Purpose District Financial and Tax report.

Motion passes (5-0).

b. Discussion and possible action on budgets amendments FY 24-25. Motion by Carla Sisk, second by Krista Pepau, approving budget amendments for FY 24-25.

Motion passes (5-0).

Discussion and possible action adopting a procurement policy.
 Motion by Carla Sisk, second by Krista Pepau, adopting the procurement policy.
 Motion passes (5-0).

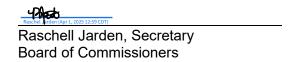
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d. Discussion and possible action authorizing the District Administrator to apply for RAMP credit card services and engage services upon approval. Motion by Diane Hervol, second by Raschell Jarden, authorizing the District Administrator to apply for RAMP credit card services and engage services upon approval.

Motion passes (5-0).

- e. Discussion and possible action on leasing office space for the District. Item was tabled to the next meeting.
- f. Discussion and possible action on hiring an Administrative Assistant. Item was tabled to the next meeting.
- g. Discussion and possible action on an agreement with Hays County ESD #5 regarding funding for Kyle Fire Station 24.
 Item was tabled to the next meeting.
- 8. **Discuss time, place, date, and agenda items for next meeting**Staff was given direction to find time to meet for a special meeting the week of February 24th. The next regular meeting was scheduled for March 12th 2025, at Kyle Fire Station 21.
- 9. **Adjourn.** The meeting was adjourned at 8:46 p.m.



March 12, 2025