



HAYS COUNTY ESD #9  
210 W Moore St. Kyle, TX 78640  
Phone: (512) 792-2107 | www.esd9.org

Hays County Emergency Services District No. 9 (HCESD No. 9)

**Notice of Special Meeting  
At Kyle Fire Department  
210 W Moore St. Kyle, TX 78640  
on February 25th, 2025, 6:30 p.m.**

Notice is hereby given that a special meeting of the Board of Commissioners of Hays County Emergency Services District No. 9 was held on **Tuesday, February 25<sup>th</sup>, 2025, at 6:30 p.m., at Kyle Fire Department 210 W. Moore St., Kyle, TX 78640.**

**SPECIAL MEETING AGENDA**

**1. Call to order, establish quorum**

The special meeting was called to order at 6:30 p.m., and a quorum was present with Commissioners Diane Hervol, Erin Abel, and Carla Sisk in attendance. Commissioners Krista Pepau and Raschell Jarden were absent. Staff in attendance was David Smith. Guests in attendance were Jolind Davis, Jill Rosales, Ryan Hartman, Stacy George, Kyle Taylor, and George Davis. John Carlton of The Carlton Law Firm, P.L.L.C. attended via telephone conference.

**2. Public Comment**

No public comment offered

**5. Committee Updates**

**a. Subcommittee regarding EMS residency and buildout of KFD Station 24. (D. Hervol, K. Pepau)**

Motion by Diane Hervol, second by Carla Sisk, to table item to next meeting.

Motion passes (3-0)

**b. Subcommittee regarding office space for the District (D Hervol, K. Pepau)**

Motion by Diane Hervol, second by Carla Sisk, to table item to next meeting.

Motion passes (3-0)

**6. Standing agenda items**

**a. Legal updates, input, and questions for Counsel.**

At this time, the Board went into Executive Session to receive legal advice from counsel pursuant to Government Code sec. 551.071, related to items 7a. Executive Session convened at 6:35 p.m. and ended at 7:47 p.m., at which point the regular meeting was reconvened. No action was taken during Executive Session.

The Board of Commissioners took a recess at 7:47 p.m.

Meeting called back to order at 7:51 with Commissioner Diane Hervol, Erin Abel, and Carla Sisk in attendance



**7. New Business**

**a. Discussion and possible action on EMS service start up plan.**

Motion by Diane Hervol, second by Carla Sisk, to table item to next meeting.

Motion passes (3-0).

**b. Discussion and possible action appointing an Administrator of Records.**

Motion by Carla Sisk, second by Diane Hervol, to appoint Erin Abel as Administrator of Records.

Motion passes (3-0).

**c. Discussion and possible action authorizing the issuance of Ramp Cards and setting card limits.**

Motion by Carla Sisk, second by Erin Abel, authorizing issuance of ramp cards to Diane Hervol, Carla Sisk, Erin Abel and David Smith. Diane Hervol and Carla Sisk's cards were authorized for a monthly limit of \$5,000. Erin Abel and David Smith's cards were authorized for a monthly limit of \$2,000. An additional virtual card was authorized to be used for recurring expenses with a monthly limit of \$2,000. A one-time month limit extension was authorized for the virtual card to cover the costs of the Office365G annual subscription for \$5,400.00.

Motion passes (3-0).

**d. Discussion and possible action on moving the districts Office 365 to new Office 365G tenancy**

Motion by Erin Abel, second by Diane Hervol, to move District's Office365 to Office365G tenancy.

Motion passes (3-0)

**e. Discussion and possible action on approving an interlocal agreement with the Lower Colorado River Authority for radio services and equipment.**

Motion by Erin Abel, second by Diane Hervol, approving an interlocal agreement with the Lower Colorado River Authority for radio services and equipment.

Motion passes (3-0).

**f. Discussion and possible action on joining the Texas EMS Alliance.**

Motion by Diane Hervol, second by Carla Sisk, to join the Texas EMS Alliance.

Motion passes (3-0)

**g. Discussion and possible action on leasing office space for the District.**

Motion by Diane Hervol, second by Carla Sisk, to table item to next meeting.

Motion passes (3-0)



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- h. Discussion and possible action on hiring an Administrative Assistant.**  
Motion by Diane Hervol, second by Erin Abel, to table item to next meeting.

Motion passes (3-0).

- i. Discussion and possible action on an agreement with Hays County ESD #5 regarding funding for Kyle Fire Station 24.**


Motion by Diane Hervol, second by Carla Sisk, to table item to next meeting.

Motion passes (3-0)

- 8. Discuss time, place, date, and agenda items for next meeting**

The next regular meeting was scheduled for March 12<sup>th</sup> at 6:30 p.m., at San Marcos Hays County EMS, 2061 Clovis Barker Rd, Bldg 10-B, San Marcos, TX 78666.

- 9. Adjourn.** The meeting was adjourned at 8:04 p.m.

  
Raschell Jarden (Apr 1, 2025 12:57 CDT)

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Raschell Jarden, Secretary  
Board of Commissioners

March 12, 2025