



**HAYS COUNTY ESD #9**  
**210 W Moore St. Kyle, TX 78640**  
**Phone: (512) 792-2107 | www.esd9.org**

**Hays County Emergency Services District No. 9 (HCESD No. 9)**

**Notice of Regular Meeting**  
**At Kyle Fire Department**  
**210 W Moore St., Kyle, TX 78640**  
**on January 8th, 2025, 6:30 p.m.**

Notice is hereby given that a meeting of the Board of Commissioners of Hays County Emergency Services District No. 9 will be held on **Wednesday, January 8th, 2025, at 6:30 p.m., at Kyle Fire Department, 210 W. Moore St., Kyle, TX 78640.**

**REGULAR MEETING AGENDA**

**1. Call to order, establish quorum**

**2. Public Comment**

In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, or comment will be made by the Board of Commissioners. Individual members of the public may address the board for a maximum of three minutes on items not on the current agenda, for a collective total of fifteen minutes.

Members of the public will speak on agenda items after comments are called for by the presiding officer, but before Board discussion and consideration of the item. Individuals of the public may address the board for a maximum of three minutes per person per agenda item, for a collective amount of fifteen minutes per agenda item.

**3. Consent Agenda**

*All items listed under the Consent Agenda are considered routine by the Commissioners and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Commissioner, in which event, the item will be removed from the consent agenda and considered separately.*

- a. Discuss and consider action on minutes of the board meeting(s) held December 11, 2024.
- b. Publish notice of address of administrative office location.

**4. Reports**

- a. Receive monthly reports from the Treasurer and consider.
  - Approval of monthly financial report.
  - Approval of payment of monthly bills and invoices.
- b. Receive monthly reports from SMHCEMS regarding emergency operations, response times, call volume, training, management activities, and membership. (J. Rosales, P. Reynolds)
- c. District Administrator's Report.

**5. Committee Updates**

- a. Subcommittee regarding EMS residency and buildout of KFD Station 24. (D. Hervol, K. Pepau)
- b. Subcommittee regarding office space for the District (D Hervol, K. Pepau)

**6. Standing agenda items**

- a. Legal updates, input, and questions for Counsel.



**7. New Business**

- a. Approve and accept statements and oaths for reappointed commissioners
- b. Action regarding election of officers for Board of Commissioners
- c. Review training requirements and compliance status for each commissioner
- d. Discussion and possible action authorizing the purchase of Lexipol KMS policy manual services.
- e. Discussion and possible action to approve subscriptions to the following software/services:
  - i. Adobe Acrobat Pro
  - ii. DropBox Business
- f. Discussion and possible action on leasing office space for the District.
- g. Discussion and possible action on the purchase of medical equipment from Biomedical Equipment Company:
  - i. LifePack 15 gen 4, with refurbished 2 bay charger, pouches and strap
  - ii. Stryker Performance Pro XT Cot with mattress
  - iii. Ferno EZ Glide 59T Stair Chair
  - iv. Laerdal LSU Suction Unit
- h. Discussion and possible action to purchase unemployment insurance.
- i. Discussion and possible action on hiring an Administrative Assistant.
- j. Discussion and possible action authorizing the District Administrator, or their designee, to apply for an Emergency Medical Services provider license with the Texas Department of State Health Services
- k. Discussion and possible action engaging legal counsel to negotiate an agreement with Hays County ESD #5 regarding Kyle Fire Station 24.

**8. Discuss time, place, date, and agenda items for next meeting**

**9. Adjourn**

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*A packet containing all supportive documentation for this agenda is available for inspection at The Carlton Law Firm, P.L.L.C., 4301 Westbank Drive, Suite B-130, Austin, Texas 78746, between the hours of 9:00 a.m. to 5:00 p.m.*

A handwritten signature in blue ink, appearing to be "John Carlton", written over a horizontal line.

Attorney for Hays County Emergency Services District No. 9

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Hays County Emergency Services District No. 9 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call John Carlton, Attorney for Hays County Emergency Services District No. 9 at (512) 614-0901 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.

The Board may retire to Executive Session any time between the meeting's opening and adjournment for any purpose authorized by the Texas Open Meetings Act, including but not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074) and/or discussion of real estate acquisition (Section 551.072). Action, if any, will be taken in open session.